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**Minutes of the Meeting of Weston Turville Parish Council held on 19<sup>th</sup> March 2026 at the Parish Meeting Room, Weston Turville Village Hall.**

**PRESENT:**

Parish Cllrs: R Blackmore (Chair), M Collins, S Dawkins, G Lait, C Popovici-Birkby and M Robertson, C Terry and D Willmin  
 Clerks: Sarah Copley and Francesca Beato  
 Public Attendance: 12 members of public

**OPEN FORUM FOR PARISHIONERS**

Residents from Aston Reach raised concerns about issues on the estate and when the S106 officer from Buckinghamshire Council would be doing a site visit.

Minute	Action
26.49 <b>APOLOGIES</b> None received, all councillors present.	
26.50 <b>DECLARATIONS OF INTEREST</b> a) There were no declarations of interest. b) There were no dispensation requests.	
26.51 <b>MINUTES OF PREVIOUS MEETING</b> It was unanimously AGREED with two abstentions to approve the minutes of the meeting held on 19 <sup>th</sup> February as an accurate record. The minutes were signed by the Chair.	
26.52 <b>PARISH COUNCILLOR VACANCIES</b> It was noted that an election had not been requested to fill the two vacancies and that the Council could now co-opt.  There had been two applications for the vacancies. Helen Jones was in attendance and was unanimously voted onto the Council. The other application was deferred to the next meeting.  Cllr Jones signed the declaration of acceptance of office and joined the meeting.	
26.53 <b>FINANCIAL MATTERS</b> a) The list of payments totalling £20,450.17 was APPROVED and are attached to these minutes as appendix 1. b) The bank reconciliation and finance report were noted. c) It was AGREED to set up standing orders for salaries to ensure staff got paid on time.	
26.54 <b>DEVOLVED SERVICES</b> It was unanimously AGREED to sign the devolved services agreement with Aylesbury Town Council continuing to carry out the work on the Parish Council's behalf.	

26.55	<b>ASTON REACH</b>	Clerk
	a) It was unanimously agreed to write to Buckinghamshire Council, First Port and Taylor Wimpey raising concerns regarding drivers cutting through the estate to avoid the lights on A41/Broughton Lane junction. Cllr Collins agreed to raise with Bucks Cllr Thomas Broome in his capacity as Bucks Councillor.	Clerk
	b) Outdoor Gym – it was noted that S106 funds could not be used to provide equipment on non parish owned/leased land. The Clerk was asked to seek a lease for land within the Aston Reach estate before other land within the ward was considered.	
26.56	<b>BUS SERVICE</b>	DW
	Cllr Willmin put forward a proposal that the Parish Council explore improvements to bus routes through the parish, to include a service to Kingsbrook Schools where many children from the Aston Reach ward attend. It was AGREED that Cllr Willmin would make enquiries with the bus companies and also approach Buckinghamshire Council and Bucks councillors for Aston Reach Ward to request their support.	
26.57	<b>NEIGHBOURHOOD PLAN</b>	
	The review of the neighbourhood plan was nearing completion. The draft plan had been circulated and it was agreed by 8 votes in favour to put it out to consultation subject to some minor formatting and proof reading amendments.	
26.58	<b>RECREATION GROUND AND THE PADDOCKS PLAY AREAS</b>	
	The quarterly inspection reports for both areas had been circulated, it was noted that issues raised were of low risk and that the parish warden was working through those he could repair.	
26.59	<b>HAMPDEN FIELDS</b>	
	The Chairman gave a verbal report from the recent meeting with Hampden Fields. The SANG (Suitable Alternative Natural Greenspace) would be adopted by the Lands Trust and residents of Hampden Fields would pay a management fee to the Lands Trust. All other green spaces, recreation and sports facilities would be offered to the Parish Council with a commuted sum. Taylor Wimpey hoped to be in a position to make the offer by the end of the year.	
	The layout of New Road had been changed to improve safety.	
26.60	<b>BEST KEPT VILLAGE 2026</b>	
	It was agreed not to enter in 2026 as the previous lead councillor had now left and it was felt Best Kept Village was not inclusive to other parts of the parish.	
26.61	<b>WESTON TURVILLE TIMES</b>	
	It was noted that four volunteers had stepped down recently and despite regular advertising no new volunteers had come forward.	
	After discussion it was unanimously agreed to move the magazine to an online edition and to print a smaller number of hard copies for residents who requested it and to be held in shops, pubs and other community locations locally. The next issue would include a form for people to complete to request a hard copy.	
	Cllrs Blackmore, Jones and Lait as well as the Clerk agreed to cover a round each for the final issue due to be delivered at the end of May.	
26.62	<b>CLERK'S REPORT AND CORRESPONDENCE RECEIVED</b>	
	The Clerk's report and correspondence received were noted. The request from Whaddon Parish Council to support the introduction of 20mph limit was AGREED.	

26.63	<b>MATTERS FOR INFORMATION</b>	<p>Cllr Collins said that Bucks Council will be meeting to progress the local plan, the report on site allocations would be finalised early July.</p> <p>Cllr Willmin had met with Bucks Councillors for the Aston Reach Ward to introduce himself and discuss the various issues with Aston Reach estate and traffic concerns in the area. He also mentioned an issue on New Road that young drivers are using it as a race track.</p> <p>Cllr Lait reported that he has finished one dead hedge in Barley Close field and would be starting the next. He had received an email from a resident asking if the parish council could provide financial support to the church for repairs to the lychgate, this would be added to the next agenda. He also confirmed he would not be standing down as a councillor despite having been asked to consider doing so.</p>	
26.64	<b>DATE OF NEXT MEETING</b>	<p>The next scheduled meeting would be on Thursday 16<sup>th</sup> April 2026 at 6.30pm immediately followed by the Annual Parish Meeting at 7.30pm.</p>	
26.65	<b>CONFIDENTIAL ITEMS</b>	<p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted</p>	
26.66	<b>PLAYGROUND TENDERS</b>	<p>It was unanimously agreed to award the tender for playground improvements to Caloo. The cost of the contract would be £52,495 and funded from S106 funds and a grant from the Community Board.</p>	
26.67	<b>STAFF VACANCY</b>	<p>Three candidates had been invited to interview on 1<sup>st</sup> April, an extra parish council meeting would be organised for 2<sup>nd</sup> April to consider the interview panel's recommendation.</p> <p>It was noted that the Assistant Clerk had resigned with last working day of 10<sup>th</sup> April.</p> <p>It was AGREED by 7 votes to 2 to accept the Clerk's offer to do 1 day per week on a locum basis to provide support during the recruitment process and a handover to the new Clerk.</p> <p>It was AGREED by 7 votes to 2 to retain the Assistant Clerk as Booking Clerk for the village hall for 10 hours per week on a remote basis.</p>	

Signed: \_\_\_\_\_ Date: 2<sup>nd</sup> April 2026

## Actions List

Ref	Action	Who	Update / Complete
25.173a	Cricket proposal documentation	Work group	
26.9d	Quotes for earth works to improve drainage	Clerk	
26.10	Place orders for supplies for orchard	Clerk	
26.13	Arrange for council to join the Bucks energy contract	Clerk	
26.34d	Open Flagstone account	Clerk	New clerk to action
26.38a	Diarise to arrange for new limestone in summer	Clerk	New clerk to action
26.38c	Investigate grants for hall roof	Clerk	
26.41	Finalise welcome pack and get 100 copies printed	Clerk	
26.55a	Write to Bucks Council, First Port and Taylor Wimpey asking that they address rat running through Aston Reach	Clerk	
26.55b	Contact Taylor Wimpey regarding a lease for land to site outdoor gym	Clerk	✓
26.56	Cllr Willmin to contact local bus companies	DW	
26.57	Neighbourhood plan to be proofread and submitted for s14 consultation	NP steering group	
26.61	Form to be included in WT Times	Clerk	✓
26.66	Advise companies of tender decision	Clerk	✓

## Appendix 1 – Payments list

### PAYMENTS

26/02/2026	Vodafone	mobile phone bill	DD	£26.48		£26.48
01/03/2026	Cloudy IT	software support and licences	DD	£215.26	£43.05	£258.31
16/03/2026	Multipay card	see below	DD	£486.71	£94.39	£581.10
18/03/2026	DRAX	streetlight electricity Feb	DD	£595.04	£119.01	£714.05
19/03/2026	5G Communications	Landline and broadband	DD	£60.85	£12.17	£73.02
19/03/2026	Castle Water	water supply Barley Cl field	DD	£5.18	£1.04	£6.22
19/03/2026	SLCC	Advertise clerk vacancy	electronic	£210.00	£42.00	£252.00
19/03/2026	The Play Inspections Co	quarterly inspection	electronic	£365.00	£73.00	£438.00
19/03/2026	Goldleaf Groundcare	grounds maintenance contract	electronic	£340.00	£68.00	£408.00
19/03/2026	PTS Compliance	pat testing - office equipment	electronic	£135.95	£27.19	£163.14
19/03/2026	CAWT	Grant for repair café	electronic	£338.00		£338.00
19/03/2026	The Arbor Crew	stump removal	electronic	£150.00		£150.00
19/03/2026	Shield Maintenance	dog/litter bin emptying February	electronic	£602.33	£120.47	£722.80
19/03/2026	Cllr Dawkins	Item for easter event	electronic	£14.56		£14.56
19/03/2026	Lindengate	Frame for Glebe info board	electronic	£75.00	£15.00	£90.00
19/03/2026	BALC	Planning course fee	electronic	£110.00		£110.00
19/03/2026	Eldridge electrical	call out for faulty street light	electronic	£46.00	£9.20	£55.20
19/03/2026	Sally Chapman	NP consultancy services	electronic	£1,950.00		£1,950.00
19/03/2026	JW Services	stable repairs and install water troughs (S106 project)	electronic	£3,594.56		£3,594.56
19/03/2026	Lengthsman	village tidying	electronic	£150.00		£150.00
19/03/2026	Action Heating	combi boiler for office	electronic	£2,400.00	£480.00	£2,880.00
19/03/2026	Parish Warden	mileage	electronic	£16.78		£16.78
19/03/2026	Assistant Clerk	mileage and parking	electronic	£11.17		£11.17
19/03/2026	WT Village Hall	recharge energy costs and hall hire 25-26	electronic	£922.04		£922.04
19/03/2026	Payroll	March salaries	electronic	£3,997.64		£3,997.64
19/03/2026	Bucks Council	Pension contribution	electronic	£1,433.14		£1,433.14
26/03/2026	Vodafone	Mobile bill	DD	£23.53	£4.69	£28.22
31/03/2026	HMRC	PAYE & NI March	DD	£1,053.95		£1,053.95
31/03/2026	Unity Bank	Banking fees February	DD	£11.80		£11.80
<b>TOTAL</b>				<b>£19,340.97</b>	<b>£1,109.20</b>	<b>£20,450.17</b>

### Multipay Card - March statement

Date	Paid To	Detail	Net	Vat	Total
03/02/2026	Amazon	Grit bin for car park	£162.49	£32.50	£194.99
05/02/2026	Screwfix	socket set and goggles	£41.09	£8.22	£49.31
11/02/2026	Safety Signs	Keep clear sign for barrier	£23.67	£4.73	£28.40
12/02/2026	Amazon	ipad charger cables	£6.66	£1.33	£7.99
17/02/2026	Screwfix	Drill and grit salt	£88.28	£17.66	£105.94
18/02/2026	Party Packs	Game for Easter event	£32.45	£6.49	£38.94
18/02/2026	Amazon	Large spanner to rehang Barley Cl gate	£5.79	£1.16	£6.95
18/02/2026	Screwfix	drill bits	£20.82	£4.16	£24.98
19/02/2026	Amazon	Easter event items	£83.48	£14.34	£97.82
28/02/2026	Amazon	name plates for meetings	£18.98	£3.80	£22.78
02/03/2026	Multipay card	monthly fee	£3.00		£3.00
<b>Statement total to 2nd March 2026</b>			<b>£486.71</b>	<b>£94.39</b>	<b>£581.10</b>

## Appendix 2 – Clerk’s report

Below are updates on issues that are ongoing or where no decision or minimal expenditure is required. The purpose of this document is to keep councillors and the public up to date on various matters.

- **Barley Close Field**

The S106 officer at Bucks has approved the purchase of the following so orders are now being placed:

- Mowers – one push along and one ride on
- Strimmer – rechargeable with 2 batteries
- Information board
- Tree pruning tools (loppers, secateurs, shears, saw etc)
- Plaques for trees
- Signs for entry gates welcoming people to the orchard, asking dogs to be kept on leads etc
- Wildlife cameras to be located near stables (will need cctv signs)

The trees will be ordered from Bernwode for delivery in autumn.

- **Wildlife Cameras at The Glebe**

The footage from the cameras continues to be downloaded and shared on the council’s website.

However, it would seem that one of the cameras has been stolen as it is no longer where it was sited. A search of the area has been carried out but we have not been able to find the camera.

- **Office boiler** – has been replaced with a combi boiler and the large tank in the loft removed so the Council is no longer paying to heat that.