

To: Cllrs R Blackmore, M Collins, S Dawkins, J Kelly and C Terry (Chair)

### **NOTICE OF MEETING**

You are hereby summoned to a meeting of the Policy and Resources Committee to be held at Weston Turville Village Hall on Tuesday 11<sup>th</sup> June 2024 at 7pm for the purpose of transacting the following business.

Sarah Copley Clerk to the Council  
5<sup>th</sup> June 2024

### **AGENDA**

**1. APOLOGIES**

To receive any apologies

**2. DECLARATIONS OF INTEREST**

Councillors to declare any non registered personal or pecuniary interests regarding the Agenda.

**3. MINUTES OF PREVIOUS MEETING**

To approve the minutes of the previous meeting

**4. FINANCIAL REGULATIONS**

To consider the new model regulations produced by NALC

**5. POLICIES**

To review the following policies:

- a) Biodiversity Policy
- b) CCTV Policy
- c) Social Media Policy
- d) Information and Data Protection Policy
- e) Information Security Policy
- f) Data Retention Policy
- g) Privacy Notice
- h) Publication Scheme

**6. FINANCIAL REVIEW**

- a) Review finance statement to 31<sup>st</sup> May
- b) Consider recommending bank account change to Unity Bank

**7. ANY OTHER MATTERS (FOR INFORMATION ONLY)**

**8. DATE OF NEXT MEETING – 10<sup>th</sup> September 2024**

**9. CONFIDENTIAL ITEMS**

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted

**10. PERSONNEL MATTERS**

- a) To review staffing hours
- b) To note assistant clerk appraisal to be carried out in August