

To: Cllrs R Blackmore, M Collins, S Dawkins, J Kelly and C Terry (Chair)

NOTICE OF MEETING

You are hereby summoned to a meeting of the Policy and Resources Committee to be held at Weston Turville Village Hall on Tuesday 10th September 2024 at 7pm for the purpose of transacting the following business.

Sarah Copley Clerk to the Council
4th September 2024

AGENDA

1. **APOLOGIES**
To receive any apologies
2. **DECLARATIONS OF INTEREST**
Councillors to declare any non registered personal or pecuniary interests regarding the Agenda.
3. **MINUTES OF PREVIOUS MEETING**
To approve the minutes of the previous meeting
4. **FINANCIAL REVIEW**
 - a) Review financial statement to 31st August
 - b) Consider any variations to the budget
5. **INSURANCE RENEWAL**
To consider the quotes for insurance cover and make a recommendation to the full Council
6. **POLICIES**
To review the following policies:
 - a) Memorial Bench Policy
 - b) Subjection Access Request Policy
7. **ACTION PLAN**
To review the Council's action plan
8. **PERSONNEL MATTERS**
To note the Assistant Clerk's appraisal had been carried out and that in accordance with her contract, her salary scale has increased by one point
9. **ANY OTHER MATTERS (FOR INFORMATION ONLY)**
10. **DATE OF NEXT MEETING – 12th November 2024**