

#Minutes of the Meeting of Weston Turville Parish Council held on 20th March 2025 at the Parish Meeting Room, Weston Turville Village Hall.

PRESENT:

Parish Cllrs: R Blackmore (Chair), S Dawkins, J Kelly, C Popovici-Birkby and C Terry

Clerks: Sarah Copley and Francesca Beato

Public Attendance: Two members of public

Buckinghamshire Councillor M Winn

No.	Minute	Action
	OPEN FORUM FOR PARISHIONERS Nothing raised under this item.	
25.38	APOLOGIES Apologies were received from Cllrs Baylis, Collins and Cook. Cllrs Buchanan and Routledge were absent. Bucks Cllr S Bowles had also sent his apologies.	
25.39	DECLARATIONS OF INTEREST a) There were no declarations of interest. b) There were no dispensation requests.	
25.40	MINUTES OF PREVIOUS MEETING It was AGREED to accept the minutes of the meeting held on 20 th February 2025 as a true record and the minutes were duly signed by the Chair.	
25.41	FINANCES a) Payments - The list of payments totalling £18,595.33 were approved and are attached to these minutes as appendix 1. b) The bank reconciliation and finance report to end of February were noted. c) Grant Request – the grant request from Wendover and Villages Ukrainian Support was considered and it was unanimously AGREED to provide a grant of £500.	Clerk
25.42	FINANCE, GOVERNANCE AND PERSONNEL COMMITTEE The minutes of the meeting held on 11 th March were noted. It was unanimously agreed to accept the recommendations therein as follows: a) No amendments required for the Memorial Bench Policy or the Scope of Internal Audit Policy. b) To adopt the Investment Policy.	
25.43	STREETLIGHTS All of the Parish Council's streetlights had recently undergone structural and electrical testing. A number of issues had been raised and the Clerk was asked to seek quotes to remedy the most urgent issues. A schedule would be put in place to replace the lower priority lights over the next 24-36 months.	Clerk

25.44	<p>ROAD SAFETY</p> <p>The revised estimate from Bucks Council to install white gates in Worlds End Lane and Marroway was considered. As the work is to be carried out on the highway and the Highways Authority is the responsible body for such works, the Parish Council did not seek alternative quotes.</p> <p>It was unanimously AGREED to accept the estimate of £11,593.58 provided by the Highways Authority and proceed with the project. It was noted that the full amount was needed in advance but that should the final quote not be acceptable, the amount less design costs would be refunded.</p>	Clerk
25.45	<p>PLANNING</p> <p>Application 25/00167/AOP - Land off Wendover Road – outline application for 650 dwellings</p> <p>This application was considered and it was unanimously AGREED to OBJECT to this application due to coalescence of Weston Turville and Stoke Mandeville, loss of views, additional traffic and pressure on local services.</p>	
25.46	<p>HAMPDEN FIELDS</p> <p>a) The report from the surveyor regarding commuted sums was noted. The Chair and Clerk would take up the matters raised with the developer.</p> <p>b) The Chair and Clerk, along with Bucks Cllr Collins, had met with the project manager the previous day and provided with an update on anticipated timescales, still dependant on planning applications being approved and pre commencement conditions signed off. A representative of Taylor Wimpey was also in attendance to discuss the SANG and commuted sums, they would be negotiating with Bucks Council regarding this in order to reduce their costs. It was noted that this may result in reduced commuted sums being available.</p>	
25.47	<p>VILLAGE HALL, CAR PARK AND RECREATION GROUND</p> <p>a) Bollards – the quote for bollards to prevent parking in front of the bin store was considered and it was agreed to accept the quote of £570.38 from Glasdon for two removable bollards. The cost for fitting them would be £120.</p> <p>b) Bins for recreation ground – the quotes for additional bins for the recreation ground were considered and it was agreed to purchase two double bins from Broxap at a cost of £1,324.90 including fixing kits and delivery.</p>	Clerk Clerk
25.48	<p>CAFE</p> <p>The café had been extremely busy since it opened on 10th February. The operator had requested permission to have a second serving counter on the patio during busy periods which was AGREED.</p>	
25.49	<p>WESTON TURVILLE WOMBLES</p> <p>The Wombles now had a committed group of volunteers meeting monthly. They had been carrying out litter picks, planting bulbs and wildflower seeds and maintaining these areas. It was agreed this would continue and any new work items to be brought back to the Council for approval.</p> <p>A resident had requested to help with tidying public areas but did not wish to work as part of a group. They would like to mow certain areas of verge themselves with their own equipment, weed the verges and also collect leaves and carry out siding out.</p> <p>After consideration the Council agreed not to support lone working but the Wombles should work in pairs or groups. The Council further agreed that the current verge cutting regime was sufficient and promoted biodiversity and that it did not consent to the resident using their own mower to cut the grass.</p>	

25.50	BEST KEPT VILLAGE It was unanimously AGREED to enter the 2025 Best Kept Village Competition.	Clerk
25.51	EVENTS a) Annual Parish Meeting – the Assistant Clerk provided an update on which local organisations had agreed to participate with a stall at the Annual Parish Meeting. b) VE Day 80 – the Assistant Clerk provided an update on arrangements for the event following the recent working group meeting. The Clerk reported that Taylor Wimpey had agreed to provide a donation of £1500 towards the costs of the event and it was unanimously AGREED to accept this donation with thanks. The Clerk and Assistant Clerk would progress orders for the various entertainment and marquee with tables and chairs in case of inclement weather.	
25.52	CLERK REPORT The Clerk's report was noted and is attached as appendix 2.	
25.53	CORRESPONDENCE The correspondence regarding trees in the parish was considered. The Clerk had spoken to the Local Area Technician who had confirmed that all their trees are inspected regularly and the recent inspection had not shown any issues. It was AGREED that the Parish Council would not take any action regarding these trees as they were the responsibility of Buckinghamshire Council and the Canal and River Trust.	
25.54	MATTERS FOR INFORMATION Cllr Popovici-Birkby asked if the purchase of a litter pick station for Aston Reach could be added to the next agenda as the shop was due to open soon. Cllr Popovici-Birkby reported that a Residents Association for Aston Reach had been set up and that they may be interested in a a Womble group for that area. Cllr Blackmore reported that she had been contacted by a local theatre group who would like to put on performances in the hall. This was supported and Cllr Dawkins would attend their next meeting. Cllr Blackmore reported that Weston Turville Wells for Tanzania would like to hold monthly Flicks in the Sticks showing films in the village hall as a fundraiser for the charity.	
25.55	DATE OF NEXT MEETING The next meeting would be held on Thursday 17 th April at 6.30pm, followed by the Annual Parish Meeting at 7.30pm.	

Signed: _____ Date: 17th April 2025

Actions List

Ref	Action	Who	Update / Complete
24-89	Quotes for topping up and raking path surface	Clerk	On hold until drainage resolved
24.142	Investigate options for flood lighting	Clerk	
25.10	Arrange meeting with neighbouring landowners	Clerk	
25.25d	Arrange meeting with CCLA	Clerk	
25.28b	Quotes for bollards in School Approach	Clerk	
25.31a	Quotes for replacement fire doors	Clerk	
25.41	Process grant for Wendover and Villages Ukranian Support	Clerk	✓
25.43	Quotes for streetlight repairs	Clerk	
25.44	Progress white gates scheme	Clerk	✓
25.45	Submit response to application 25/00167/AOP	Clerk	✓
25.47	Order bollards	Clerk	✓
25.47	Order bins	Clerk	✓
25.49	Respond to resident regarding verge maintenance	Clerk	✓
25.50	Enter Best Kept Village Competition	Clerk	✓
25.53	Respond to resident regarding tree maintenance	Clerk	✓

APPENDIX 1 – RECEIPTS AND PAYMENTS LIST

PAYMENTS

Date	Payee	Details	Reference	Net	VAT	Total
03/03/2025	Cloudy IT	Software licences and support	DD	£207.30	£41.46	£248.76
03/03/2025	HugoFox	Website hosting fee	DD	£239.88	£47.98	£287.86
11/03/2025	Patio Revive	Moss clearance from hall roof (min 25.11)	electronic	£2,295.00		£2,295.00
17/03/2025	DRAX	Streetlight electric - Sept/Oct	DD	£74.92	£3.74	£78.66
20/03/2025	Sparkx	Streetlight testing (min 24.143)	electronic	£2,790.00	£558.00	£3,348.00
20/03/2025	Wellers Law Group	Legal fees for café lease	electronic	£1,506.00	£301.20	£1,807.20
20/03/2025	BALC	Training Course - AI for councils	electronic	£95.00		£95.00
20/03/2025	Andrew Eades Ltd	Surveyor report - SANG (min 25.7)	electronic	£250.00	£50.00	£300.00
20/03/2025	SignWizzard	Asset stickers (min 25.26)	electronic	£118.36	£23.67	£142.03
20/03/2025	P Kernan Tree Surgery	Pollard ash tree (Min 24.178)	electronic	£1,500.00	£300.00	£1,800.00
20/03/2025	Aylesbury Town Council	Coffee recycling pouches (min 25.33)	electronic	£206.20	£41.24	£247.44
20/03/2025	Lengthsman	Village tidying February	electronic	£337.50		£337.50
20/03/2025	Village Hall	Recharge for hall hire and utility costs	electronic	£629.28		£629.28
20/03/2025	Asst Clerk	Cost claim - refreshments for community event	electronic	£7.00		£7.00
20/03/2025	Salaries	March Payroll	electronic	£3,072.36		£3,072.36
20/03/2025	HMRC	PAYE & NI March	DD	£693.78		£693.78
20/03/2025	iHasco	Fire awareness training course	electronic	£75.00	£15.00	£90.00
20/03/2025	E Sharp	Emergency lighting repairs	electronic	£680.00	£136.00	£816.00
20/03/2025	DRAX	Streetlight electricity November	electronic	£414.04	£82.81	£496.85
20/03/2025	DRAX	Streetlight electricity December	electronic	£502.41	£100.49	£602.90
20/03/2025	DRAX	Streetlight electricity January	electronic	£517.09	£103.42	£620.51
20/03/2025	DRAX	Streetlight electricity February	electronic	£474.54	£94.91	£569.45
31/03/2025	Unity Bank	Bank fees	DD	£9.75		£9.75
			TOTAL	£16,695.41	£1,899.92	£18,595.33

APPENDIX 2 – Clerk’s Report

Below are updates on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this document is to keep councillors and the public up to date on various matters.

- **Grant for wetpour surface**

Wendover Community Board has approved the application for funding towards the costs of replacing grass matting with wetpour surface around the tractor and toddler swings. Quotes will now be sought for this work.

- **Correspondence re fields in centre of village**

An email has been received from someone visiting the village complaining about the number of off lead dogs in the fields and that people are not picking up after their dogs. A reply has been sent advising that the field is privately owned and a message passed to the owner so they are aware.

- **Bus Stop request**

A local resident had submitted a request to Bucks Council for an additional bus stop near the junction of School Lane / Worlds End Lane but this had been refused.

- **Barley Close Field**

The solicitor confirmed that she had provided an updated transfer and contract and was awaiting approval from the vendor’s solicitor. She was also still waiting to receive the deed of overage for the land.

- **Wendover Community Library**

The extension to Wendover library is nearing completion, there will be a community launch on 29th May.

- **MVAS**

The MVAS has been up in Boulton Road, Aston Reach for the last two weeks. Data has been downloaded which shows that during that period

- 85th percentile – 23mph
- Average speed - 18.3mph
- Number of cars exceeding 30mph – 5
- Top speed recorded – 35mph
- Total count of vehicles - 4,660

Update on actions from previous meeting:

- Moss Clearance from the village hall roof – this was carried out on 26/27 February.
- Coffee recycling scheme – 200 pouches have been purchased at a cost of £206.20, the scheme will be trialled at the Café and one of the pubs. The garden centre will also be approached once it reopens.
- Fire awareness training has been booked for the Clerk and Assistant Clerk at a cost of £75.
- Quotes were still being sought for fire doors for the boiler room.
- Consultation on the use of s106 funds is currently running until and ends on 31st March.