

Minutes of the Meeting of Weston Turville Parish Council held on 18th July 2024 at the Parish Meeting Room, Weston Turville Village Hall.

PRESENT:

Parish Cllrs: M Baylis, R Blackmore (Chair), M Collins, L Cook, S Dawkins, J Kelly, C Popovici-Birkby, P Routledge and C Terry
 Clerks: Sarah Copley and Francesca Beato
 Public Attendance: four members of public

No.	Minute	Action
	<p>OPEN FORUM FOR PARISHIONERS</p> <p>Two residents of Aston Reach attended to raise concerns about the development regarding lack of road markings and traffic control and planting not completed as per plans.</p>	
24.116	<p>APOLOGIES</p> <p>No apologies had been received, Cllr Buchanan was absent.</p>	
24.117	<p>DECLARATIONS OF INTEREST</p> <p>a) There were no declarations of interest. b) There were no dispensation requests.</p>	
24.118	<p>MINUTES OF PREVIOUS MEETING</p> <p>It was AGREED to accept the minutes of the meeting held on 20th June 2024 as a true record and the minutes were duly signed by the Chair.</p>	
24.119	<p>CHRISTMAS TREE</p> <p>The initial quotes for an anchor point with power for a Christmas tree or to put lights on the existing tree were noted.</p> <p>There would be an item in the Autumn edition of the Weston Turville Times inviting comments from local residents before the final decision was made.</p>	
24.120	<p>SAFER ROUTES FOR PEDESTRIANS AND CYCLISTS</p> <p>a) Safe route from Aston Reach to Kingsbrook The correspondence regarding safe routes to the schools in Kingsbrook for pupils living at Aston Reach was noted. Cllr Collins reported that Bucks Council capital projects were on hold due to budget constraints. It was AGREED that councillors would walk the rights of way between Aston Reach and Kingsbrook in order to lobby Bucks Council for improvements as it was considered that this was a safety issue.</p> <p>b) Improvements to New Road to improve access to facilities in the village for the new developments The correspondence regarding the need for improvements to New Road for cyclists and pedestrians was noted. It was AGREED that improved cycle routes would form part of the neighbourhood plan and to write to Bucks Council regarding improvements to the road and the possibility of using s106 funds for this.</p>	<p>RB/LC</p> <p>Clerk</p>

<p>24.121 FINANCES</p> <p>a) The list of payments totalling £31,425.65 were approved and are attached to these minutes as appendix 1.</p> <p>b) The bank reconciliation was noted.</p>	
<p>24.122 CLIMATE ACTION</p> <p>a) Cllr Cook tabled the proposal “Within the Climate Change Act 2008, the UK government has committed to being carbon neutral by 2050. The Parish Council declares a climate emergency and commits to supporting community efforts to reach that goal and to provide funding to meet those aims” After some debate Cllr Collins proposed that this be deferred for three months to allow for any changes from central government to be included. This was AGREED.</p> <p>b) Climate Action Plan – it was AGREED to adopt the draft plan with no amendments. The Action Plan would be reviewed annually.</p>	
<p>24.123 BATTERIES FOR SOLAR PANELS</p> <p>A pre-installation site visit had been carried out on Monday, the engineer had looked at possible locations and recommended the loft area. He stated that although the temperature may get high during hot weather it would be less detrimental for the battery than being in direct sunlight outside.</p> <p>It was anticipated that the battery and export meter would be fitted during the school holidays.</p>	
<p>24.124 STREETLIGHTS</p> <p>The report on options to reduce the environmental impact on LED streetlight was noted and various options and costs discussed. It was thought that rather than turning off all lights overnight, a compromise would be to turn off every other light. A consultation would be put in the next magazine to determine support for this proposal. It was AGREED that the Chair and Clerk would continue to meet with other local parishes as there may be some cost saving options working together.</p>	
<p>24.125 GRASS VERGES</p> <p>a) Cllr Cook outlined a proposal for the management of the grass verges, including the wildflower beds, for next year. The proposal was agreed in principle and would be communicated to residents in the WT Times spring edition. Cllr Cook had interest in the Weston Turville Wombles group which would be involved in the wildflower beds maintenance and bulb planting.</p> <p>b) Complaints have been received regarding weeds on pavements and long the roadside kerb. It was noted this is a common issue across the county. Bucks Council have announced that they will be carrying out two weed sprays across the county and confirmed that Weston Turville will be done in September and October.</p>	
<p>24.126 OUTDOOR GYM</p> <p>Buckinghamshire Council had reviewed the quote for the outdoor gym and had recommended that the Parish Council consider trench edging rather than concrete edging for the wetpour. This would reduce ongoing maintenance costs as there would not be a gap between the wetpour and concrete which can cause trip hazards. It was AGREED to accept the recommendation and request trench edging.</p> <p>The outdoor gym would be installed in the first two weeks of August.</p>	
<p>24.127 CCTV SYSTEM</p> <p>The CCTV system had recently had its annual service and there were issues with four of the cameras. The cost to replace them all would be £2,105. It was unanimously AGREED to go ahead with the replacements.</p>	Clerk

<p>24.128 EVENTS</p> <p>a) VE Day 80th anniversary - It was AGREED that that a community event would be organised to commemorate this anniversary.</p> <p>b) Joint community event with CAWT - It was AGREED to work with CAWT to run a community day in October with a climate theme and to submit an application to the community board for funding towards it to cover advertising and to ensure it would be free for all to attend. It was noted that the Parish Council may need to match fund the grant money.</p>	
<p>24.129 HAMPDEN FIELDS</p> <p>a) Cllr Blackmore reported on the recent meeting with the project manager, they were still awaiting planning consent for a number of applications, including the southern link road. Further planning applications were expected to be consulted on over the summer. Work continues in Wendover Road to get the power supply to the site.</p> <p>b) Feedback had been requested on the equipment for the play areas. Previously the Parish Council had requested no wooden equipment due to the ongoing maintenance issues, however Bucks Council were insisting on a wooden theme for some of the sites. It was agreed to maintain the Parish Council's wish not to have wooden equipment due to ongoing maintenance issues.</p>	Clerk
<p>24.130 CLERK REPORT AND CORRESPONDENCE</p> <p>The Clerk's report was noted and is attached as appendix 2.</p>	
<p>24.131 MATTERS FOR INFORMATION</p> <p>No matters were raised under this item.</p>	
<p>24.132 DATE OF NEXT MEETING</p> <p>The next meeting of the Parish Council would be held on Thursday 19th September at 7pm.</p>	
<p>24.133 CONFIDENTIAL ITEMS</p> <p>It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.</p>	
<p>24.134 PURCHASE OF LAND</p> <p>It was unanimously AGREED to bid for land for sale in the parish to be used for leisure purposes, potentially a community orchard. The Clerk and Chairman were delegated to approach the agent and an amount to bid up to.</p>	

Signed: _____ Date: 19th September 2024

Actions List

Ref	Action	Who	Update / Complete
23.131	Quotes for bat and bird survey	Clerk/LC	
24.71	Quotes for fencing	Clerk	On hold
24-89	Quotes for topping up and raking path surface	Clerk	One received
24-102b	Confirm arrangements for defibrillator with pub	Clerk	
24-120	Walk rights of way routes from Aston Reach	RB/LC	✓
24-120	Write to Bucks Council	Clerk	✓
24-127	Place order for replacement CCTV cameras	Clerk	✓
24-129	Feedback on playgrounds	Clerk	✓

APPENDIX 1 – RECEIPTS AND PAYMENTS LIST

RECEIPTS

Date	Who	Detail	Ref	Net	Vat	Total
12/07/2024	Bucks Council	Community board grant for D Day event		£977.80		
TOTAL				£977.80	£0.00	£0.00

PAYMENTS

25/06/2024	Alex's Angels	Hire of screen and sound system for D Day event	electronic	£350.00		£350.00
01/07/2024	Cloudy IT	Software licences and support	DD	£75.20	£15.04	£90.24
10/07/2024	BAS Associates	Payroll fees Q2	DD	£114.00	£22.80	£136.80
16/07/2024	DRAX	street light electricity - June	DD	£36.84	£1.84	£38.68
16/07/2024	DRAX	street light electricity - June	DD	£347.13	£69.43	£416.56
18/07/2024	Lengthsman	Tidying village areas June	electronic	£520.00		£520.00
18/07/2024	Open Spaces Society	2023 membership	electronic	£45.00		£45.00
18/07/2024	Windowflowers	Plant display 50% annual charge	electronic	£589.16	£117.83	£706.99
18/07/2024	JW Mowing Services	Install bird boxes and 2 dog bins, bench repairs	electronic	£275.00		£275.00
18/07/2024	Pyrotec Fire & Security	Replacement battery (fitted during service)	electronic	£112.00	£22.40	£134.40
18/07/2024	Pyrotec Fire & Security	supply and install lockable mains isolator (ref 24.109)	electronic	£178.00	£35.60	£213.60
18/07/2024	Aylesbury Town Council	Additional grass cutting outside devolved contract	electronic	£229.00	£45.80	£274.80
18/07/2024	Fresh Air Fitness	50% deposit for outdoor gym (s106 project)	electronic	£19,565.00	£3,913.00	£23,478.00
18/07/2024	Clerk	Cost claim - map, stationery, ink, antivirus software	electronic	£283.26	£44.06	£327.32
18/07/2024	Staff	July payroll	electronic	£2,806.84		£2,806.84
18/07/2024	Bucks Council Pensions	pension contribution	electronic	£977.99		£977.99
18/07/2024	5G Communications	landline and broadband	DD	£46.08	£9.21	£55.29
22/08/2024	HMRC	PAYE & NI for July	DD	£578.14		£578.14
TOTAL				£27,128.64	£4,297.01	£31,425.65

Appendix 2 – Clerk’s Report

Below are updates on issues that are ongoing where no decision or minimal expenditure is required. The purpose of this document is to keep councillors and the public up to date on various matters.

- **Right of Way**

Within the Lengthman’s contract is provision for strimming some rights of way. They have been in contact to request this to be removed from the contract. Quotes for alternative contractor for this work are being sought.

- **Bank Account**

The account with Unity Trust has now been opened and the switching process will be completed by 22nd July. The next step would be to add Cllr Buchanan as a signatory and to apply for a charge card for online purchases.

- **Bird boxes**

Bird boxes have been put up in various trees around the playing field and at Brookside Amenity Area.

- **Dog bins**

New dog bins have been installed at the recreation ground and Old Rickyard Piece (the Paddocks).

- **Benches**

The two benches on the football field had been pulled out of the ground by persons unknown. These have now been re-secured into the ground.

- **Litter**

A resident of Aston Clinton Road has raised concerns about the amount of litter thrown out of cars along Aston Clinton Road, they have asked if signs and bins could be installed along the road. The littering has been referred to the street scene team at Buckinghamshire Council for clearing and this road could also be added to the next parish litter pick.