

**Minutes of the Meeting of Weston Turville Parish Council held on 17<sup>th</sup> September 2026 at Weston Turville Village Hall.**

**PRESENT:**

Councillors: D Willmin (Chair), C Popovici-Birkby (Vice Chair) and C Dawkins, N Harris, H Jones, G Lait, and C Terry.

Locum Clerk: Steve Milton (LGRC)

Public Attendance: 7 members of public

**OPEN FORUM FOR PARISHIONERS**

- a) Representatives of Aston Reach Residents Association (ARRA) provided an update on the recent work of the Association:
  - ARRA thanked Cllr Lait for his support at the UNPLUGGED event on 8<sup>th</sup> August 2026.
  - Asked if the MPAS unit might be deployed in Aston Reach to assess traffic volumes and update the Bucks Council traffic data, which was out of date.
  - Asked for an update on the provision of the litter picking station, the noticeboard, and the defibrillator. The Vice Chair reported that the defibrillator had arrived and that installation was being arranged and the Locum reported that the litter picking station and noticeboard was progressing.
  - Drew attention to recent power cuts and the highway concerns this had raised with the traffic lights. The Locum agreed to raise this with the Electric Company.
- b) Another member of the public raised the issue of car parking at the shopping precinct and whether the Council should be maintaining the grass. The Locum Clerk reported that the car park was owned by one of the businesses in the precinct who had introduced waiting restrictions to ensure that there were adequate parking spaces for their customers. The owner of the car park was aware of the Council's concerns. The Locum further reported that he was under the impression that there was a planning agreement that related to the maintenance of the highway verge, but he would check this.

| Minute                                                                                                                                                                                                                                                                                                                                                                                      | Action |
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| 26.153 <b>APOLOGIES</b><br>Apologies were received and accepted from Cllrs M Collins, S Dawkins, and G Danelatos.                                                                                                                                                                                                                                                                           |        |
| 26.154 <b>DECLARATIONS OF INTEREST</b><br>Cllr Willmin declared an interest in agenda item 157 (School Bus Service) as his daughter would be using the new service. Cllr Willmin did not vote on this matter.                                                                                                                                                                               |        |
| 26.155 <b>MINUTES OF PREVIOUS MEETING</b><br><b>RESOLVED</b> that the minutes of the special meeting held on 2 <sup>nd</sup> September 2026 be approved as a correct record and signed by the Chair.                                                                                                                                                                                        | Clerk  |
| 26.156 <b>FINANCES</b><br><b>RESOLVED:</b> <ol style="list-style-type: none"> <li>1) To note the completion of the external audit (previously circulated)</li> <li>2) To approve the payments (previously circulated)</li> <li>3) To receive the bank reconciliation (previously circulated)</li> <li>4) To agree to set up a direct debit to cover the cost of street lighting.</li> </ol> | Clerk  |

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| 26.157 | <p><b>REMEMBRANCE SUNDAY – UPDATE</b></p> <p>The Chair thanked Cllrs S Dawkins and C Terry for the hard work they put in each year to organise the Remembrance Day event.</p> <p>Cllr Terry then reported that Bucks Council had confirmed the <u>road closure</u> between 10.30am and 11.30am on 8<sup>th</sup> November. The event would follow the well-established format. The Council was arranging:</p> <ul style="list-style-type: none"> <li>• Provision of refreshments at the Chapel</li> <li>• Printing 75 copies of the Order of Service</li> <li>• Cleaning and tidying of the war Memorial.</li> <li>• Decorations – knitted poppies.</li> <li>• Purchase of wreath</li> <li>• Laying of wreath by Council Vice-Chair</li> </ul> <p>In connection with this item, the Chair emphasised the importance of village events such as Remembrance Day. The Council noted that there were now lots of groups and businesses organising events. Members considered that closer liaison between the various groups would:</p> <ul style="list-style-type: none"> <li>• Make best use of resources,</li> <li>• Maximise the value of volunteers,</li> <li>• Better coordinate activities,</li> <li>• Avoid duplication, and</li> <li>• Promote a full programme of events across the year.</li> </ul> <p><b>RESOLVED:</b> that the Locum Clerk bring forward proposals to establish a Weston Turville Events Group to bring together the various regular event organisers.</p> | Clerk |
| 26.158 | <p><b>YOUTH CLUB PROVISION</b></p> <p>The Council noted that discussions had been held with East Bucks Community Board regarding the possible provision of a youth club in Weston Turville. This would be similar the Youth Hangout in Stoke Mandeville. The Community Board may fund the service, but the parish Council would be required to meet venue hire costs.</p> <p><b>RESOLVED:</b> that the Council supports this proposal in principle at this stage and continue discussions with The East Bucks Community Board before a firm proposal is submitted for consideration.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Clerk |
| 26.159 | <p><b>COMMUNITY ORCHARD - BARLEY CLOSE FIELD</b></p> <p>Cllr Jones presented a report prepared by herself and Cllr Lait on the progress with the community orchard project (previously circulated). Members noted that the first phase of orchard trees had been ordered from Bernwode. In addition, quotes have been sought for help with digging the holes and provision of stakes, ties, and tree guards to protect from deer or rabbit damage.</p> <p><b>RESOLVED:</b></p> <ol style="list-style-type: none"> <li>1) that the proposals set out in the report submitted by Cllrs Jones and Lait be adopted.</li> <li>2) That the quotes received be not progressed.</li> <li>3) That Cllrs lait and Harris arrange to collect the trees from Bernwode and arrange sponsorship/donations of the items and materials required; and</li> <li>4) That councillors and volunteers be organised to dig the holes and plant the trees on Sunday 11<sup>th</sup> October at 11.30am, following advice to be obtained by Cllr Jones.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                         | Clerk |
| 26.160 | <p><b>ADDITIONAL DOG LITTER BIN – BARLEY CLOSE FIELD</b></p> <p>At the request of Councillor Jones, the Council considered the provision of an additional litter and dog bin in Barley Close Field.</p> <p><b>RESOLVED:</b> that provision of an additional litter bin be included in the budget for 2027/28.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Clerk |

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| 26.161 | <p><b>DEAD HEDGE AND CHRISTMAS TREE DONATION – BARLEY CLOSE FIELD</b></p> <p>Cllr Lait reported on this project (previously circulated). In view of feedback received, he proposed that in future years, Christmas trees be collected and chipped to provide mulch for pathways, instead of being used to create dead hedges.</p> <p>In connection with this item, Cllr Lait asked the Council to reconsider the location of the community Christmas tree which he felt should be located at the Chandos pub. Members noted that this proposal had been rejected before and views remained mixed. The Chair asked that this matter be included on the next Council agenda.</p> <p><b>RESOLVED:</b> that further consideration of the dead hedge proposal be deferred pending a site visit to barley Close Field.</p>                      | Clerk |
| 26.162 | <p><b>PLAYGROUND SHELTERS</b></p> <p>The Council considered requests from members of the public for a shelter for parents attending the play area with children and for a canopy for the outdoor gym. Members noted that there was already a shelter near the play area, and that the costs of covering the gym would be very high.</p> <p><b>RESOLVED:</b> that no further action be taken on these requests at this time.</p>                                                                                                                                                                                                                                                                                                                                                                                                           |       |
| 26.163 | <p><b>ASTON REACH RESIDENT’S ASSOCIATION (ARRA)</b></p> <p>The Chair provided an update on the recent meeting of ARRA. Those matters not considered elsewhere on the agenda, included:</p> <ul style="list-style-type: none"> <li>• Recent surfacing works on the estate had been reported to Taylor Wimpy, uneven road tarmac had been applied to pavements, which was a health and safety concern.</li> <li>• Planters by the speed bumps were being considered and awaiting update on the legal details.</li> <li>• The new Starbucks restaurant had been approved.</li> <li>• Bucks Council had been requested to review the filter lights at both Kempster way and Broughton Lane.</li> <li>• A member of ARRA had completed the speed camera course.</li> <li>• There was a need to ensure speed camera data was logged.</li> </ul> |       |
| 26.164 | <p><b>NEW SCHOOL BUS SERVICE TO KINGSBROOK SCHOOL</b></p> <p>The Council welcomed confirmation that a licence for a new commercial bus service including a regular school service to Kingsbrook School had been awarded to Z&amp;S Transport and this would commence the following Monday. The Council had previously agreed to promote this initiative with a local press release.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                   |       |
| 26.165 | <p><b>MATTERS FOR INFORMATION</b></p> <p>The Vice Chair reported that he had attended speed camera training. Once the camera had been repaired and batteries charged, he was proposing to assist Wendover PC organise monitoring as well as respond to the request from ARRA.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |       |
| 26.166 | <p><b>DATE OF NEXT MEETING</b></p> <p>Members noted that the next meeting will be on 15<sup>th</sup> October 2026 at 7pm</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |       |
| 26.167 | <p><b>CONFIDENTIAL ITEMS</b></p> <p><b>RESOLVED:</b> that the press and public be excluded from the meeting during consideration of the matters set out in minute 168-170 below in accordance with the Public Bodies (Admissions to Meetings) Act, 1960 due to the confidential nature of the matters to be discussed.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |       |

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| 26.168 | <b>INSURANCE RENEWAL</b><br><b>RESOLVED:</b> that the Council's insurance be renewed on the terms set out in the quotation received from Hiscox (previously circulated).                                                                                                                                                                                                                                                                                                                                                                                                                                 | Clerk |
| 26.169 | <b>LAND BEQUEST</b><br>The Locum Clerk reported that approval was required to acquire an area of land (known as Rosemary's Field) by bequest at no cost to the Council. The Clerk further reported that a quotation had been received from the Council's Solicitors for the legal costs of transferring the title.<br><br><b>RESOLVED:</b> that the Council formally accepts the bequest of land and approves the legal costs as set out in the Clerk's report.                                                                                                                                          | Clerk |
| 26.170 | <b>NEW VOIP TELEPHONE SERVICE CONTRACT</b><br>Members noted that the Council now needed to move its phones to a digital Voice Over Internet System. A quote from the Council's telecoms and broadband provider was submitted (previously circulated). In connection with this matter, members requested that internet access in the main village hall be improved.<br><br><b>RESOLVED:</b><br><b>1)</b> to accept a quote for the provision of new Voice over IP telephone service; and<br><b>2)</b> that up to £500 be authorised for improvements to internet access in all areas of the Village Hall. | Clerk |

Signed: \_\_\_\_\_ Date: 15 October 2026

## RECEIPTS AND PAYMENTS AUGUST AND SEPTEMBER 2026

## RECEIPTS

| Date       | Who             | Detail                       | Ref | Net        | Vat   | Total      |
|------------|-----------------|------------------------------|-----|------------|-------|------------|
| 10/08/2026 | Village Retreat | Rent                         |     | £500.00    |       | £500.00    |
| 20/08/2026 | Scottish Power  | SEG payment                  |     | £238.08    |       | £238.08    |
| 20/08/2026 | AC Colts        | football fees 2026-27 season |     | £1,300.00  |       | £1,300.00  |
| 10/09/2026 | Village Retreat | Rent                         |     | £500.00    |       | £500.00    |
| 15/09/2026 | Bucks Council   | Precept - second 50%         |     | £86,250.00 |       | £86,250.00 |
| TOTAL      |                 |                              |     | £88,788.08 | £0.00 | £88,788.08 |

## PAYMENTS

| Date       | Who                     | Detail                                         | Ref        | Net        | Vat       | Total      |
|------------|-------------------------|------------------------------------------------|------------|------------|-----------|------------|
| 26/07/2026 | Vodafone                | Mobile phone                                   | DD         | £25.70     | £5.13     | £30.83     |
| 01/08/2026 | Cloudy IT               | Software licences and support                  | DD         | £181.96    | £36.40    | £218.36    |
| 17/08/2026 | Lloyds                  | Multipay card - see below                      | DD         | £117.51    | £22.90    | £140.41    |
| 19/08/2026 | DRAX                    | Streetlight electric July                      | DD         | £433.96    | £86.79    | £520.75    |
| 20/08/2026 | Aylesbury Town Council  | Devolved Services (min ref 26.5)               | electronic | £2,944.67  | £588.93   | £3,533.60  |
| 20/08/2026 | Defib World             | Defibrillator for Aston Reach (min ref 26.100) | electronic | £1,249.99  | £247.60   | £1,497.79  |
| 20/08/2026 | ONH Planning            | Second payment for spatial plan                | electronic | £1,450.00  | £290.00   | £1,740.00  |
| 20/08/2026 | ELB Surveys             | Annual asbestos inspection + one sample test   | electronic | £480.00    |           | £480.00    |
| 20/08/2026 | Buxton Press            | 100 copies of WTT Autumn edition               | electronic | £145.00    |           | £145.00    |
| 20/08/2026 | LGRC                    | Locum clerk hours and mileage - July           | electronic | £5,128.46  | £1,025.69 | £6,154.15  |
| 20/08/2026 | 5G Communications       | landline and broadband                         | DD         | £66.68     | £13.34    | £80.02     |
| 20/08/2026 | Bucks Council           | Pension contribution                           | electronic | £665.38    |           | £665.38    |
| 20/08/2026 | Parish Warden           | mileage claim                                  | electronic | £52.04     |           | £52.04     |
| 20/08/2026 | Pyrotec Fire & Security | Annual fire alarm maintenance and testing      | electronic | £216.00    | £43.20    | £259.20    |
| 24/08/2026 | Salaries                | August payroll                                 | electronic | £2,172.01  |           | £2,172.01  |
| 24/08/2026 | Public Works Loan Board | loan repayment                                 | DD         | £1,786.37  |           | £1,786.37  |
| 26/08/2026 | Lengthsman              | village tidying July                           | electronic | £210.00    |           | £210.00    |
| 26/08/2026 | E Sharp Electrical      | faulty sockets investigation                   | electronic | £60.00     | £12.00    | £72.00     |
| 26/08/2026 | PKF Littlejohn          | 2025-26 external audit                         | electronic | £1,050.00  | £210.00   | £1,260.00  |
| 26/08/2026 | Shield Maintenance      | dog and litterbin emptying                     | electronic | £715.00    | £143.00   | £858.00    |
| 26/08/2026 | JW Mowing Services      | Cut grass in Barley Close field                | electronic | £150.00    |           | £150.00    |
| 26/08/2026 | Vodafone                | Mobile phones x 2                              | DD         | £25.07     | £5.01     | £30.08     |
| 31/08/2026 | Unity Bank              | Bank fees for July                             | DD         | £10.45     |           | £10.45     |
| 31/08/2026 | HMRC                    | PAYE & NI August                               | DD         | £333.47    |           | £333.47    |
| 01/09/2026 | Cloudy IT               | Software licences and support                  | DD         | £181.96    | £36.40    | £218.36    |
| 04/09/2026 | Bernwode                | trees for community orchard                    | electronic | £644.00    |           | £644.00    |
| 04/09/2026 | Thames Valley Skip hire | Skip for Barley CI field                       | electronic | £220.00    | £44.00    | £264.00    |
| 04/09/2026 | Total Landscapes        | Grounds maintenance contract (July)            | electronic | £833.33    | £166.67   | £1,000.00  |
| 16/09/2026 | Lloyds                  | Multipay card - see below                      | DD         | £296.09    | £58.62    | £354.71    |
| 17/09/2026 | Caloo                   | Repairs to swingset                            | electronic | £775.00    | £155.00   | £930.00    |
| 17/09/2026 | Thames Valley Skip hire | Skip 2 for Barley CI field                     | electronic | £220.00    | £44.00    | £264.00    |
| 17/09/2026 | Thames Valley Skip hire | Overload charge                                | electronic | £160.00    | £32.00    | £192.00    |
| 17/09/2026 | Play Inspection Company | Safety inspection for recreation grounds       | electronic | £380.00    | £76.00    | £456.00    |
| 17/09/2026 | Total Landscapes        | Grounds maintenance contract (August)          | electronic | £833.33    | £166.67   | £1,000.00  |
| 17/09/2026 | Shield Maintenance      | dog and litterbin emptying                     | electronic | £715.00    | £143.00   | £858.00    |
| 17/09/2026 | Lengthsman              | village tidying August                         | electronic | £105.00    |           | £105.00    |
| 17/09/2026 | LGRC                    | Locum clerk hours and mileage August           | electronic | £2,508.98  | £501.79   | £3,010.77  |
| 17/09/2026 | Bucks Council Pensions  | Pension contribution                           | electronic | £860.95    |           | £860.95    |
| 18/09/2026 | 5G Communications       | landline and broadband                         | DD         | £65.88     | £13.18    | £79.06     |
| 18/09/2026 | DRAX                    | Streetlight electric August                    | DD         | £522.90    | £104.58   | £627.48    |
| 21/09/2026 | Castle Water            | Water Barley Close field                       | DD         | £3.33      | £0.67     | £4.00      |
| 24/09/2026 | Salaries                | September Payroll                              | electronic | £2,615.06  |           | £2,615.06  |
| 30/09/2026 | HMRC                    | PAYE & NI September                            | DD         | £540.26    |           | £540.26    |
| 30/09/2026 | Unity Bank              | bank fees for August                           | DD         | £11.05     |           | £11.05     |
| TOTAL      |                         |                                                |            | £32,161.85 | £4,272.77 | £36,434.61 |

## Multipay Card - 4th August 2026 statement

| Date       | Paid To      | Detail                    | Net     | Vat    | Total   |
|------------|--------------|---------------------------|---------|--------|---------|
| 07/07/2026 | Amazon       | Copier paper              | £16.66  | £3.33  | £19.99  |
| 21/07/2026 | B&Q          | postcrete & safety gloves | £14.04  | £2.81  | £16.85  |
| 22/07/2026 | Amazon       | Keysafe                   | £58.29  | £11.66 | £69.95  |
| 28/07/2026 | B&Q          | postcrete                 | £18.75  | £3.75  | £22.50  |
| 28/07/2026 | Tesco Petrol | petrol for mower          | £6.77   | £1.35  | £8.12   |
| 03/08/2026 | Lloyds Bank  | Card fee                  | £3.00   |        | £3.00   |
| Total      |              |                           | £117.51 | £22.90 | £140.41 |

## Multipay Card - 2nd September 2026 statement

| Date       | Paid To              | Detail                                           | Net     | Vat    | Total   |
|------------|----------------------|--------------------------------------------------|---------|--------|---------|
| 04/08/2026 | Sam Turner Sons      | Strimmer & blades                                | £254.55 | £50.91 | £305.46 |
| 06/08/2026 | Garden & Hire Spares | Blade fitting kit                                | £14.07  | £2.81  | £16.88  |
| 06/08/2026 | Amazon               | Oil and mixing bottle, yard bag for garden waste | £24.47  | £4.90  | £29.37  |
| 02/09/2026 | Lloyds Bank          | Card fee                                         | £3.00   |        | £3.00   |
| Total      |                      |                                                  | £296.09 | £58.62 | £354.71 |

All invoices listed above have been examined, verified and certified for payment by the Clerk Signed Clerk and RFO to the Council

Payments authorised by Parish Council at its meeting on 17th September 2026 Signed (Meeting Chairman)

These payments were authorised online by Cllrs ..... and .....