



NOTICE OF MEETING

To: Cllrs M Baylis, R Blackmore (Chair), A Buchanan, M Collins, L Cook, S Dawkins, J Kelly, C Popovici-Birkby, P Routledge and C Terry

You are hereby summoned to a meeting of Weston Turville Parish Council which will be held at Weston Turville Village Hall on Thursday 16th January 2025 at 7pm for the purpose of transacting the following business.

Sarah Copley, Clerk to the Council
9th January 2025

Members of the public and press are welcome to attend

OPEN FORUM FOR RESIDENTS (15 MINUTES ALLOCATED)

Before the meeting, members of the public are invited to make representations for a maximum of 3 minutes, as per the Council's Standing orders. Issues will be heard and noted but no decisions can be taken at this part of the meeting.

AGENDA

25.1 APOLOGIES - To receive any apologies for absence

25.2 DECLARATIONS OF INTEREST

- a) To declare any pecuniary or personal interests relating to the agenda
- b) To consider any written requests for dispensation received

25.3 MINUTES OF PREVIOUS MEETING

To approve the minutes of the previous meeting of the Parish Council held on 21st November 2024

25.4 BUDGET AND PRECEPT

- a) To review and approve the draft budget for 2025-26
- b) To set the precept for 2025-26

25.5 FINANCES

- a) To consider subscription renewal to Breakthrough Communications Council Hive service at a cost of £699
- b) To approve the list of payments to be made
- c) To approve setting up a direct debit for the website hosting fees
- d) To note the bank reconciliation and finance report to end of December

25.6 NEIGHBOURHOOD PLAN (Cllr Cook)

- a) To approve the appointment of a consultant (to be funded by a grant from Localities)
- b) To accept the grants from Localities to cover consultancy services and to produce a design code

25.7 HAMPDEN FIELDS

- a) To receive an update on the transfer of SANG
- b) To consider quotes for a quantity surveyor to review the commuted sums calculations
- c) To consider engaging a financial advisor to assist with the Council's investments

25.8 THE PADDOCKS ASSET TRANSFER

- a) To note the current ROSPA report and consider the developer's request to the Council taking on the playground in current condition
- b) To receive an update on the commuted sum to be transferred to the Parish Council

25.9 GROUNDS MAINTENANCE CONTRACT

To note the additional costs for grounds maintenance to include The Paddocks and to consider an extension to the current contract

25.10 RECREATION GROUND

- a) To consider quotes for remedial works to the play equipment
- b) **Field Drainage**
 - To note approval for use of s106 funds for this project
 - To note advice of drainage expert and consider quotes to produce a drainage specification for the football pitches which will then go out to tender

25.11 VILLAGE HALL AND PARISH OFFICE

- a) To consider updated quotes for cleaning the village hall roof
- b) To consider the quote for a replacement CCTV recorder unit
- c) To receive an update on the installation of EV Charging points in the hall car park

25.12 PLANTING AND OPEN SPACES

- a) To consider quote for a sign to be placed on the verge opposite the reservoir to deter littering
- b) To consider the quote for a bug hotel
- c) To consider purchase of wildflower seeds for the verges
- d) To receive an update on maintenance of The Glebe field and consider improvements to the path and entrances (Cllr Cook)
- e) Wombles – to consider purchasing gardening equipment for their use

25.13 CAFÉ

- a) To receive an update on the conversion works
- b) To consider whether to Opt to Tax or use partial exemption calculation to recover the VAT

25.14 EVENTS

- a) To consider holding monthly community events in the village hall (Cllr Cook)
- b) To consider funding play sessions for summer 2025
- c) To agree budget for Easter event

25.15 CLERKS REPORT

To note Clerk's report

25.16 MATTERS FOR INFORMATION

To enable Councillors to report on any meetings, conferences or seminars they have attended since the last meeting as representatives of the Parish Council or to request agenda items for the next meeting

25.17 DATE OF NEXT MEETING – 7pm on Thursday 16th January 2025

25.18 CONFIDENTIAL ITEMS

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted

25.19 CAFÉ LEASE

To review and approve the draft café lease

25.20 LAND AT BARLEY CLOSE

To review the report from the surveyor and confirm next steps to purchase the land

25.21 TO CONSIDER EXTENSION OF LENGTHSMAN CONTRACT